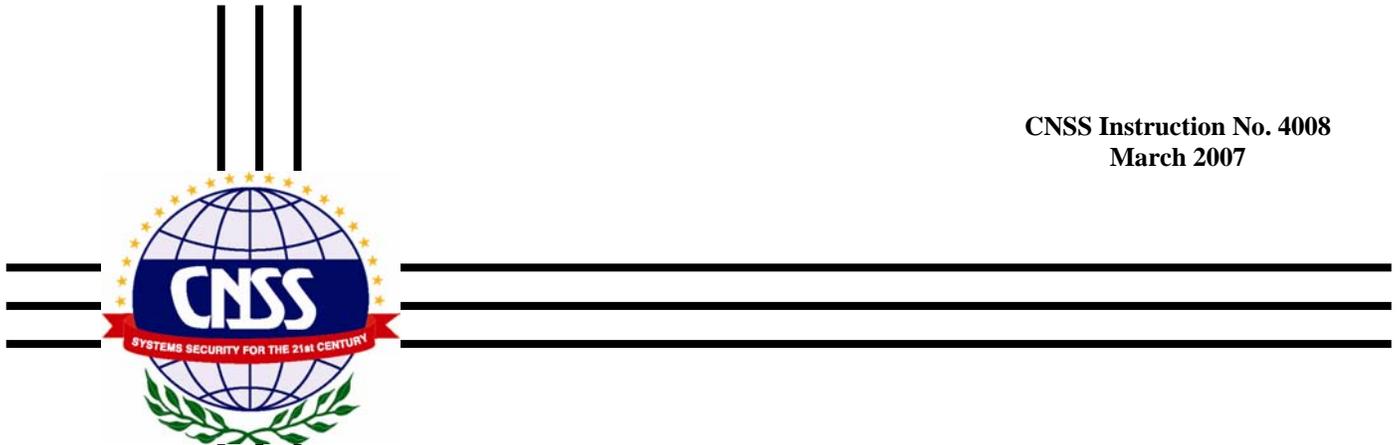


**Committee on National Security Systems**

**CNSS Instruction No. 4008  
March 2007**



**PROGRAM FOR THE MANAGEMENT  
AND  
USE OF  
NATIONAL RESERVE  
INFORMATION ASSURANCE  
SECURITY EQUIPMENT**

# Committee on National Security Systems

CNSS Instruction No. 4008  
March 2007



## NATIONAL MANAGER

### FOREWORD

1. The Committee on National Security Systems Instruction (CNSSI) No. 4008, "Program for the Management and Use of National Reserve Information Assurance Security Equipment," establishes a National Reserve Program (NRP) to ensure that Information Security (INFOSEC) end item equipment and ancillaries are utilized to the maximum extent.
2. CNSSI No. 4008 supersedes National Security Telecommunications and Information Systems Security Instruction (NSTISSI) No. 4008, dated 9 August 1991, entitled "Program for the Management and Use of National Reserve Information Systems Security (INFOSEC) Material."
3. Copies of this instruction may be obtained by contacting the Secretariat at 410.854.6805 or [www.cnss.gov](http://www.cnss.gov).
4. U.S. Government (USG) contactors and vendors shall contact their appropriate government agency or Contracting Officer Representative regarding distribution of this document.

/s/

KEITH B. ALEXANDER  
Lieutenant General, U.S. Army

# Committee on National Security Systems

CNSSI No. 4008  
March 2007

## **PROGRAM FOR THE MANAGEMENT AND USE OF NATIONAL RESERVE INFORMATION ASSURANCE SECURITY EQUIPMENT**

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### **SECTION I – PURPOSE**

1. This instruction establishes the NRP to promote greater use of INFOSEC equipment, including TSEC nomenclature ancillary devices and other parts, through the interchange, transfer, or sale of material, and to provide for the disposition of National Reserve (NR) material excess to national needs. This program will be accomplished by screening the assets reported as excess to the needs of an individual user and establishing retention level quantities of contingency stocks for those assets determined to be non-excess to national or U.S./Allied interoperability needs.

### **SECTION II – SCOPE AND APPLICABILITY**

2. The following procedures govern the excessing of all Information Assurance (IA) security equipment, ancillaries, and other repair parts owned by USG departments, agencies, and U.S. Military entities using INFOSEC equipment. The procedures outlined are intended to serve as a vehicle through which the aforementioned may deposit to or withdraw from NR resources. The reporting requirements of this program provide for categorizing equipment and ancillary devices according to their condition. The assignment of realistic condition codes to the material will ensure effective management of resources for future use.

### **SECTION III – DEFINITIONS**

3. Definitions in CNSSI No. 4009, "National Information Assurance (IA) Glossary," Revised June 2006, apply to this instruction. Additional and instruction-specific terms are cited below:

a. INFOSEC or IA Security Equipment: Communications Security (COMSEC) and Computer Security (COMPUSEC) equipments that perform a cryptographic function and are subject to National Security Agency (NSA) configuration control.

b. National Reserve: INFOSEC equipment and ancillaries determined by NSA to be non-excess and held as contingency stock for redistribution and reuse.

#### **SECTION IV – PROCEDURES**

4. The National Manager, in cooperation with USG departments, agencies, and the U.S. Military, will maintain an IA Materials Management Program to ensure that such material assets are used effectively through the interchange, transfer, or sale of available resources. Assets, reported by individual U.S. INFOSEC users as excess, will be reviewed to determine whether other users have an immediate or potential need for the items. Those items for which a need exists will be shipped to the NR account and placed into inventory as contingency stock with an authorized retention level to be retained as NR assets (non-excess to national needs). NR assets will be provided to USG departments and agencies in accordance with (IAW) national and Department of Defense (DoD) policies and procedures in a manner that ensures maximum use to satisfy valid needs.

5. Authorized foreign requirements for INFOSEC equipment may be satisfied from the inventory of the NR assets by sales accomplished through the normal Foreign Military Sales (FMS) channels.

#### **SECTION V – RESPONSIBILITIES**

6. Heads of U.S. departments, agencies, and the U.S. Military using IA security equipment shall:

a. Contact the National Reserve Manager (NRM) within the Asset Management Office to determine if their excess IA security products can be reutilized for other requirements.

b. Direct the COMSEC holder, if reutilization is not likely, to destroy or cannibalize excesses and/or ancillaries IAW applicable guidance provided by the NSA

Policy and Doctrine Office or in compliance with applicable COMSEC disposition guidelines as directed by the Central Office of Record.

c. Ensure any COMSEC materials retained or awaiting disposition for potential donation to the NR inventory must be assigned a realistic condition code prior to acceptance into the NR inventory.

d. Obtain NRM approval prior to delivering IA security products to the NR account, signified by obtaining a Return Goods Authorization number for the pending donation.

7. The National Reserve Manager shall:

a. Establish an NR inventory IAW the criteria contained herein by determining the items and retention level in the NR inventory.

b. Manage the NR assets by providing for the effective reuse of inventory.

c. Determine the NR contingency levels based on historical transfer activity, customer feedback, replacement potential for other legacy products, existing product demand, or insight into expected demand based upon potential crisis or emergent circumstances.

d. Arrange for the interchange of NR assets to/from USG departments and agencies via sale or loan.<sup>1</sup>

e. Arrange for the interchange of NR assets to U.S. Military sources, in need, free of charge.<sup>2</sup>

f. Arrange for the sale of NRs, in conjunction with, NSA FMS or U.S. Military FMS Offices.

g. Procure replacement assets with the proceeds derived from sales of assets requiring replacement to donor sources, except that sales proceeds from undetermined donor sources or donor sources other than U.S. Military shall be redistributed to the primary service branches or to government entities upon expressed need, as determined by the NRM.

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<sup>1</sup> Shipping costs are not provided within the NR budget and must be a factor of any donation to or product provisioning from the NR inventory, to be funded by the donor or customer. However, such costs may be a factor in the donor's replacement cost of product, if he determines that is necessary, and/or rehabilitative costs may be included in the quoted cost from the donor of the expected replacement value considered if the product is to be provided via sales to a NR customer.

<sup>2</sup> IBID

h. Arrange for the secure storage, inventory control, packing, shipping, rehabilitation, and distribution of NR assets at a facility that can provide these capabilities.

i. Determine acceptance or rejection of potential donations of equipment to the NR inventory.

j. Maintain a close working relationship with the primary members of the Multi-Service COMSEC Working Group (MSCWG) for the purposes of inventory management, donation solicitation of excess COMSEC, coordination of processes/procedures utilized for program maintenance, and repayment of donated product with replacement product. No subordinate inventory managers within the multi-service, nor any military service FMS office or NSA FMS Office shall circumvent the processes established between the MSCWG and the NR for maintaining donations, pricing, or other issues relating to support from the NR.

Encls:

ANNEX A - Material Condition Codes

## ANNEX A

### MATERIAL CONDITION CODES

<b><u>CODE</u></b>	<b><u>TITLE</u></b>	<b><u>DEFINITION</u></b>
A	Serviceable (issuable without qualifications)	New, used, repaired, or reconditioned material, which is serviceable and issuable to all customers without limitation or restriction.
B	Serviceable (issuable with qualifications)	New, used, repaired, or reconditioned material, which is serviceable and issuable for its intended purpose, but which is restricted from issue to specific units, activities, or geographical areas by reason of its limited usefulness or short service life expectancy.
C	Serviceable (priority issue)	Items which are serviceable and issuable to selected customers, but which must be issued before condition A and B material to avoid loss as a usable asset.
D	Serviceable (test/mod)	Serviceable items that require testing, alteration, modification, conversion, or disassembly. (This does not include items which must be inspected or tested immediately prior to issue).
E	Unserviceable	Material that involves only limited expense or effort to restore to serviceable condition and which is accomplished in the storage activity where the stock is located.
F	Unserviceable	Material that is economically repairable (limited restoration), which requires repairing, overhauling, or reconditioning.

## ANNEX A

### MATERIAL CONDITION CODES

<u>CODE</u>	<u>TITLE</u>	<u>DEFINITION</u>
G	Unserviceable	Material requiring (incomplete) additional parts or components to complete the end item prior to issue.
H	Unserviceable	Material, which has been (condemned) determined to be unserviceable and is uneconomical to repair (which includes condemned items which are radioactively contaminated).
I	Suspended (in stock)	Material in stock which has been suspended from issue pending condition classification or analysis where the true condition is not known.